

Stage Queensland Procedures and Policy Standards

| | |
|-----------------------------|--|
| Policy Name | Multiple Venues Membership Policy |
| Author | Destry Puia, President |
| Internal Contacts | Stage Queensland President & Executive Officer |
| Date policy approved | 5 August 2014 |
| Review Date | June 2015 |

1. Purpose

This policy provides clear guidelines relating to Stage Queensland membership by multiple venues or facilities owned and operated by a common legal entity. It defines Stage Queensland's interpretation of the term "multiple venues", gives examples of eligible organisations and identifies applicable membership fees and benefits.

This policy should be read in conjunction with the Rules of the Association to ensure new member approvals are in accordance with the Constitution and that the new member is admitted to the appropriate class of membership (Ordinary or Associate).

2. Definition

Multiple venues: more than one venue or facility used for presenting performing arts and owned and operated by a common legal entity.

Examples that fit:

- All Council owned venues run by same Council as separate departments (Nambour, Lake Kawana) or separate venues run as a single department (Logan);
- All Council owned venues that run other facilities in the same Council area used occasionally for performing arts (Redcliffe Entertainment Centre and Redcliffe Equestrian Centre)
- All Council owned venues in the same LG area run by a venue management company and used occasionally for performing arts (Mount Isa Civic Centre and Buchanan Park run by MIETV)
- The Judith Wright Centre and CoCA Cairns (both owned and run by AQ);

Exempt:

- The Events Centre, Empire Theatre, The Arts Centre Gold Coast, Brisbane Powerhouse, (owned by Council, run by separate legal entities);
- QPAC (owned by State Gov but run by QPAT);
- Venues owned by local and state govts but run privately and located in different LG areas (e.g. venues run by Ogden or Venue management Services such as Esk, Biloela.)
- Artour, neither owns or operates any venues or facilities;

- Regional Arts Councils as they are a separate legal entity (can still be members but couldn't come under an existing member and are unlikely to run a venue).

Things to note:

- These exempt members would be eligible for multiple membership if they inherited new separate venues in their area (i.e TACGC took over a local community centre); and
- A management body (e.g. Ogdens or Venue Management Services) may join as an Affiliate Member and therefore not be eligible for multiple venue membership. The individual venues they manage may be eligible for Ordinary or Associate Membership per venue, but no multiple venue membership discount would apply.

3. **Implementation**

Assessment of membership applications

Eligibility for multiple venue membership is at the discretion of Stage Queensland's Management Committee who will assess applications using a common sense evaluation process in accordance with the Rules of the Association and this policy.

Classes of members

Stage Queensland has the three classes of members: Ordinary, Associate and Affiliate. Only the Ordinary and Associate classes are for venues and therefore able to be considered for multiple venue memberships where appropriate. Affiliate Members are individuals or organisations that are not venues and therefore not eligible for multiple venue membership. Appendix A is an extract of Rule 4 of Stage Queensland's Constitution "Classes of Members" which outlines the criteria for each membership class.

Membership fees

Where multiple venues are owned and operated by a common legal entity:

- a full Ordinary or Associate Membership fee applies for the primary member venue. The fee is based on the class of membership (i.e. Ordinary or Associate) in accordance with the Constitution;
- a discounted fee, currently set at 50% of the cost of an Ordinary Membership, applies to the second venue irrespective of that venue's class of membership (i.e. no further discount applies if the venue is an Associate member);
- any other additional venues are free of charge irrespective of that venue's class of membership.

Benefits

Membership benefits are based on the class of membership irrespective of whether that member is one of multiple venues owned and operated by a common legal entity. Refer Appendix B "Table of Benefits". Voting rights are stipulated in the Constitution.

4. **Review**

This policy will be reviewed on an annual basis.

5. Appendices

- **Appendix A** – extract of Stage Queensland’s Constitution - Rule 4 “Classes of Members”
- **Appendix B** – Benefits table by Class of Membership

Appendix A: Rule 4 of Stage Queensland’s Constitution “Classes of Members”

ORDINARY MEMBERSHIP

- A not for profit entity is eligible to apply for Ordinary Membership if it has full-time professional management and it:
 - operates a performing arts centre, performing arts venue or theatre in Queensland or the Northern Territory;
 - undertakes entrepreneurial presentations of performing arts events;
 - has facilities designed for the performing arts; or
 - has activities which are dominantly performing arts.
- An entity which has a contract with a not for profit entity, is eligible to apply for Ordinary Membership if it has full-time professional management and a contract to
 - operate a performing arts centre, performing arts venue or theatre in Queensland or the Northern Territory; or
 - undertake entrepreneurial presentations of performing arts events;
 - manage facilities designed for performing arts; or
 - undertake activities which are dominantly performing arts.

ASSOCIATE MEMBERSHIP

- The following are eligible to apply for Associate Membership:
 - entities not eligible for Ordinary Membership but which meet a minimum of three of the criteria for Ordinary Membership; and
 - individuals who meet a minimum of three of the criteria for Ordinary Membership.
- Notwithstanding any other provisions in these Rules, Associate Members are not entitled to vote in any proceedings of the Association, nor to become an office bearer of the Association.

AFFILIATE MEMBERSHIP

- Affiliate membership shall be open to individuals and organisations who do not meet the criteria for Ordinary or Associate Membership but do support the objectives of the Association.
- There are two types of Affiliate Membership:
 - Industry Partners - not-for-profit entities such as festivals, producers or arts agencies; and
 - Corporate Partners – such as for-profit businesses and suppliers.

- Not with standing any other provisions in these Rules, Affiliate Members are not entitled to vote in any proceedings of the Association, or to become office bearers of the Association.

Appendix B: Benefits table by Class of Membership

| Table of Benefits | Ordinary Members | Associate Members | Affiliate Type 1: Industry Partners | Affiliate Type 2: Corporate Partners | Explanatory notes |
|---|------------------|-------------------|-------------------------------------|--------------------------------------|--|
| <ul style="list-style-type: none"> Subscription to Stage Queensland INFORMATION email group for networking, information, help and support from fellow members | ☺ | ☺ | ☺ | ☺ | Main "information" email group for all members (for non-sensitive topics) |
| <ul style="list-style-type: none"> Access to membership contact lists (Managers, Technical, Marketing) | ☺ | ☺ | ☺ | ☺ | |
| <ul style="list-style-type: none"> Member / venue profile on Stage Queensland's web site | ☺ | ☺ | ☺ | ☺ | Venues on map & in searchable db. Non-venues in database list. |
| <ul style="list-style-type: none"> Listing in Stage Queensland's <i>ONLINE</i> Services Directory | | | | ☺ | |
| <ul style="list-style-type: none"> Industry updates & Stage Queensland's quarterly e-newsletter | ☺ | ☺ | ☺ | ☺ | |
| <ul style="list-style-type: none"> Advocacy and advice to Government on industry issues | ☺ | ☺ | ☺ | | |
| <ul style="list-style-type: none"> Subscription to MANAGERS ONLY email groups (Managers, Technical Managers, Box Office Managers) | ☺ | ☺ | | | Focus on venue operations and sensitive issues |
| <ul style="list-style-type: none"> Access to Stage Queensland's Public Liability Insurance Scheme | ☺ | ☺ | ☺ | | |
| <ul style="list-style-type: none"> Invitation and members discount to Stage Queensland professional development opportunities including three annual conferences | ☺ | ☺ | ☺ | ☺ | e.g. Managers' / Ticketing / Technical Conference |
| <ul style="list-style-type: none"> Opportunity to host Stage Queensland events / conferences | ☺ | | | | "host centres" |
| <ul style="list-style-type: none"> Priority sponsorship and advertising opportunities (where opportunities are limited) for Stage Queensland events, on the web site and in publications | | | | ☺ | e.g. Managers' Conference only has three sponsors. |
| <ul style="list-style-type: none"> Eligibility to apply for Members-only funding opportunities that are offered from time-to-time | ☺ | ☺ | | | |
| <ul style="list-style-type: none"> Access to members-only online resources | ☺ | ☺ | | | Benchmarking data, sample contracts and policies |
| <ul style="list-style-type: none"> Valuable networking opportunities | ☺ | ☺ | ☺ | ☺ | |
| <ul style="list-style-type: none"> Extensive member networks and collective buying power for access to and cost-savings for a wide range of touring productions | ☺ | ☺ | ☺ | | through state and national forums (Morning Melodies, Qld Showcase, Long Paddock) |
| <ul style="list-style-type: none"> Access to industry research & outcomes | ☺ | ☺ | ☺ | ☺ | |
| <ul style="list-style-type: none"> Voting rights & opportunity to become an Office Bearer of the Association | ☺ | | | | |